

**Kaunas (Lithuania), 18-26 August, 2017**

Name:	
Surname:	
Country:	

Travel N°	Date (when ticket was-/will be used)	From - to	Means of transport (flight, bus, train, etc.)	Ticket (or boarding pass) Paper OR electronic	if there is no price on the ticket, then <b>we need an invoice!</b>		To be filled <b>only when the ticket was bought in currency other than EUR (€)</b>		Fill only if the ticket was bought in EUR (€)
					Paper OR electronic	when was the ticket <b>bought?</b>	Total (what currency)*	Total cost (euro)	
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
<i>example</i>	<i>21/2/2016 (dd/mm/yyyy)</i>	<i>Paris-Vilnius</i>	<i>Flight</i>	<i>emailed</i>	<i>given now</i>	<i>£ xx.xx</i>	<i>dd/mm/yyyy</i>	<i>€ xx.xx</i>	
Total cost (in local currency):								Total cost (in euro):	

\* The official exchange rate on the day that the ticket was bought will be used for the currency exchange (see [http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/infoeuro/infoeuro\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/info_contracts/infoeuro/infoeuro_en.cfm))

Place, Date

Signature: \_\_\_\_\_