

## PROJECT YOUR CITY

- **Name:** Project Your City (acronym: PYC); **framework:** Erasmus+ Key Action 3;
- The structured dialogue between youth and policy makers is going to take place in Kaunas, Lithuania;
- **Duration:** 8 days (from the 22<sup>nd</sup> of Feb to 1<sup>st</sup> of March, 2017) + 2 travel days;
- **Participating countries:** Lithuania, Spain, Italy, France, Sweden, Cyprus
- **Total number of participants:** 5x6 = 30 youngsters (aged 18-30) + 6 team leaders (age 18+) + 6 decision makers (working in local municipalities or similar institution (field of youth or urban planning, etc.)). Total: 42 (7 per country)

However, the project starts well before the actual meeting (total **duration:** 9 months (starting from 1-Jan-17)).

At first, the organisers will carry out research across the participating countries (link to the survey: <https://goo.gl/forms/UWZr2QWtOEu1dm22>). The goals here are two-fold: i) to further identify the needs of youngsters with regards to urban planning (i.e. making city spaces open-minded); and ii) select the most motivated participants for the dialogue and provide them with task-related support.

After the meeting, results dissemination and continuation phase will follow. Gant chart of the project can be seen below:

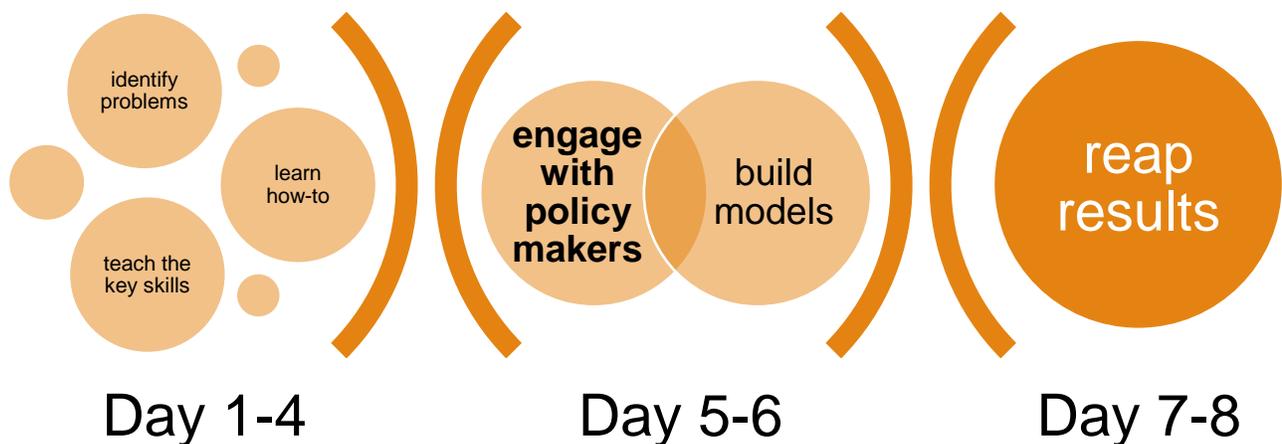
Jan 2 – Feb 19	Feb 21	Feb 22-Mar 1	Mar 2	Mar-May	June - Sep
Research & report / Selecting participants & decision makers	Travel day to Kaunas	Youth meeting with policy makers in Kaunas (schedule is given at the last page)	Travel day from Kaunas	Active result dissemination	Continuation phase

## SUMMARY

Globally, more and more people live in urban areas. The question we are facing is: whether modern cities are ready for increasing diversity and what they should do to become more friendly to youth and other sensible groups. Another issue is that urban planners and policy makers tend to implement changes without consultations with local communities.

Youth are very creative, but they often do not know how to effectively use their ideas to bring about changes. Therefore, PYC aims to: 1) generate new ideas on how to have more friendly and peaceful city spaces; and 2) support youth involvement when taking planning decisions (through a reform in policy).

To reach that, the following OBJECTIVES have been set: (1) to identify the modern city challenges and to learn about good practices in tackling these; (2) create new ideas for making city spaces more open-minded, and share those with the relevant decision makers; (3) to promote active citizenship between young people and encourage them to be more engaged in decision making; (4) to push for a change in policy, wherein youth would have to be consulted when planning public spaces; (5) to promote the project's idea to wider audiences. Thus, the meeting will have the following structure:



## FINANCES & TRAVEL BUDGET LIMITS

**Accommodation, living and other project / exchange related expenses:** 100% funded by the EU. This includes everything except for travel costs.

**Travel (flights, other means of transport) expenses** are compensated (up to 100%), based on the distance from your location of residence to the location of the project. These distances must be calculated using the [distance calculator](#) supported by the European Commission.

Country	Compensation in €
Spain, Cyprus, France (over 2000 km)	270
Sweden, Italy, France (less than 2000 km)	170

## MONEY

Since 2015 the official currency in Lithuania is Euro. The prices in Lithuania are not high as well (e.g. bus ride - 0.80 EUR, pizza - 4 EUR).

## TRANSPORTATION

Firstly, you should find a flight to **Kaunas (KUN)** or **Vilnius (VNO)** airports. Flying to Riga (RIX) or Palanga (PLQ) airports may also be an option, albeit much less preferable. The **arrival day is 21<sup>st</sup> of February** and the departure day is **2<sup>nd</sup> of March, 2017**. Try to find a suitable option for the flights on these days.

- Coming to the venue from Kaunas airport is quite simple: there is a cheap and often city bus (no. 29 or 29E) connection. You can buy tickets at the driver and it costs 0.80 EUR per person (half the price for students).
- If you are coming from Vilnius, it is the best to first take a train from the airport to Vilnius train station and then change to the train going to Kaunas. Total cost: 6-7 EUR (half the price for students).
- The address of the main venue is **Papilio str. 9, Kaunas**. If you have troubles finding it, contact us and we will help you get there (contact details are provided at the end of the info pack).

We will reimburse the travel expenses after the exchange by bank transfer, in accordance with the Erasmus+ framework. **In order to make the reimbursement, it is compulsory that you have all the necessary documents with you.** If your travel costs exceed the official limits, the reimbursement will be limited to the maximum amount of travel costs allocated for each country. If you fail to provide all the necessary travel documents, we will be unable to reimburse you. For plane travel, the original documents that we need are: **(1) Tickets and Boarding Passes; (2) Invoice / Receipt**. Keep your bus / train tickets as well! Travel by cars / taxis is not reimbursed.

## ACCOMMODATION & FOOD

**Venue:** Domus Pacis Guest House. **Website:** <http://www.domuspacis.lt/en>. Located at the centre of the old town, next to a park.



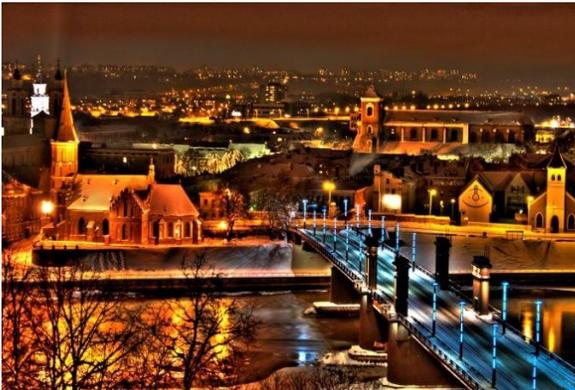
**Rooms:** with 2-4 beds. Towels and bed linen will be provided. The **Main Activity Room** is located at the same building. **WiFi** internet connection is available (however, might be a bit limited). Organizers will provide participants with three meals per day and two coffee breaks. Food will be served at the restaurant of the Hotel.

*We strongly recommend each participant to inform the ORGANIZERS about any special dietary needs in advance.*

## ABOUT LITHUANIA / KAUNAS

Check the following websites to get to know more about our lovely Lithuania and Kaunas:

- <http://www.likeablelithuania.com/welcome/?lang=en>
- <http://lietuva.lt/en/>
- <https://www.facebook.com/onLithuania>
- <http://en.wikipedia.org/wiki/Kaunas>
- [http://www.tripadvisor.co.uk/Tourism-g274948-Kaunas\\_Kaunas\\_County-Vacations.html](http://www.tripadvisor.co.uk/Tourism-g274948-Kaunas_Kaunas_County-Vacations.html)



## PREPARATION

*The organizers will not provide the participants with any kind of insurance! Therefore, we strongly recommend every participant to acquire travel insurance at their own expense for the whole duration of the exchange. Also, please have a valid EU healthcare insurance card (EHIC).*

### Each of the participating countries should:

1. Bring all your travel documents as explained above;
2. Find interesting videos / games / exercises / educational activities relevant for the topic. Prepare energisers that could be done in the morning.
3. Prepare for your country's cultural evening. Please, try to be fun and creative for this! ☺ No one likes regular .ppt presentations! Any kind of activities are welcome (e.g. video presentations, dances, songs, games, quizzes, posters, flyers etc.).
4. Prepare a presentation about a topic related to the objectives of the project (in country teams). *We'll post the topics that you can choose from a bit later :).* Follow the information on the [FB group!](#)
5. Each of you individually has to bring an interesting cup or any souvenir (e.g. with your country design, creative, or funny). At the beginning of the project you will exchange these gifts with one another so that you would have a thing to remember!
6. If you have relevant experience connected to topic – please let us know beforehand.
7. Bring clothing and shoes that can be used for sports and/or strenuous activities (such as dancing).
8. Bring good spirit, joy and happiness!!! ☺
9. **More preparation needed for the activities will be posted online after the participants are selected.**

## BASIC RULES

All the participants will be expected to be present and active in all the activities, unless being ill. Unauthorised absence from the activities and workshops won't be tolerated.

Smoking is prohibited everywhere inside buildings (the guest house levies a fine of 30 EUR), thus all the smokers will have to go outside or to specially designated areas for a cigarette.

**Any damages to the property of the guest house or the organisers will be deducted from the travel reimbursements of the ones responsible.**

## CONTACT PERSONS

- Paulius Jurgutis. FB: <https://www.facebook.com/pjurgutis>. Whatsapp / Viber/ Phone: +370 691 94709
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If you have any questions, please contact us via e-mail: [info@activeyouth.lt](mailto:info@activeyouth.lt). **See you all in Lithuania!!!** THOSE WHO ARE GOING TO OUR PROJECT, PLEASE JOIN OUR [FACEBOOK GROUP](#). LET'S GET TO KNOW EACH OTHER!

PRELIMINARY SCHEDULE

Day 1 (Feb 21) – travel day	Day 2 (Feb 22) – introduction	Day 3 (Feb 23)	Day 4 (Feb 24)	Day 5 (Feb 25)	Day 6 (Feb 26) – discussing policy	Day 7 (Feb 27) – building models	Day 8 (Feb 28) – showcasing the models	Day 9 (Mar 1) – closing	Day 10 (Mar 2) – travel day
Arriving (travel day)	Ice-breaking / team-building	Info session / assessment's analysis	<b>Country presentations (ES, IT, CY)</b>	<b>Country presentations (LT, SE, FR)</b>	How to contact governmental institutions & propose ideas	Preparing a map of ideal city	Contest - Best city for you (part 1)	Online promo (of created models)	Goodbye energiser
	Intro / knowledge assessment	World Café	Workshop (how to improve n-hoods)	Brainstorming session - building decision trees	Round-table discussions about policy changes in urban planning	How to build models from home materials	Best city for you (part 2)	Making t-shirts / photo-wall	Departures (travel day)
	Presenting the research	Workshop (LEGO city)	City game (institutions in Kaunas)	Pub quiz	Visit to the local municipality	Preparing a model of ideal city	Exhibition of the created models	Final evaluation & Youthpass creation	
	Grouping activity								
	Reflections	Movie afternoon							
Pizza & games night	Speed dating	<b>Cultural evening (IT)</b>	<b>Cultural evening (SE)</b>	Free evening	<b>Cultural evening (ES)</b>	<b>Cultural evening (CY)</b>	<b>Cultural evening (FR)</b>		

Blue shading for generic activities (not related to the topic); olive – skill/knowledge building & project visibility; orange – decision makers' involvement.